

SUPPORTED HANDOVER



Supported Handover is managed through CANW's ProContact service for families where Family Practitioners conduct the handovers of children in situations where co-parents are not able to meet. Supported Handover sessions take place at set times at our Bolton centre on Saturdays on a fortnightly schedule.

Who is the service suitable for?

Supported Handover is suitable for families where co-parents do not meet but who already have an effective method of communication such as telephone communication or a co-parenting app. The service is suitable for families where unsupervised contact has been agreed but co-parents are unable or unwilling to do handovers. Families do not need a court order to access the service.

Is Supported Handover supervised?

Supported Handovers is not a supervised service. Once the handover has taken place, non-resident parents (parent who the child does not live with) leave the building with their child/ren and return at the allocated time for the return supported handover. The contact time between children and parents takes place outside ProContact, is unsupervised, and is not monitored by ProContact. Co-parents must contact each other or a nominated third party if any issues arise during this time.

Are written reports provided?

Written reports are not provided. Records are provided for parents which include only attendance and timekeeping. No further details are recorded or shared.

Do co-parents meet?

Co-parents do not meet unless this is specifically agreed. If co-parents wish to meet to conduct direct handovers before and after sessions, this must be agreed and planned in advance with ProContact.

Does ProContact act as a third party in communication between co-parents?

Co-parents using this service must have an effective method of communication such as telephone communication, a parenting app, or a nominated third party. The service does not act as a third party in communication between co-parents.

What are the set times for handovers to take place?

Supported handovers take place at our Bolton centre on a fortnightly schedule with two options available for return times.

Non-resident parents (the parent who the child does not live with) arrive at 08:45, fifteen minutes before children arrive, and wait inside the building. Children then arrive at 09:00 and the handover is conducted between the resident parents (the parent with whom the child lives) and the Family Practitioner. Resident parents leave following the handover. Children and their non-resident parents then wait inside the building until 09:15 when they leave together for their unsupervised contact time.

Children and non-resident parents return to the building together either at 10:30 or at 13:45 (return times are agreed in advance), when again, staggered departure times take place.

How many sessions can be booked?

Sessions can be booked on a short or longer-term basis depending on availability.

What is the cost of the service?

An initial referral/ admin fee of £165 is required before any session dates can be booked. Supported Handovers are then charged at £30 per Saturday session which is required to be received a week in advance of each session.

How is the service accessed?

Both parents need to complete a referral form which can be accessed [here](#) or by emailing: ProContact@canw.org.uk

Once the referral forms and admin fee are received, parents are contacted separately to arrange a virtual Contact Agreement meeting.

What happens at a Contact Agreement meeting?

A Contact Agreement meeting is a short meeting which takes place separately with each parent when the referral can be discussed, expectations agreed, and a start date arranged.

All sessions take place at CANW, ProContact, 4b, Springfield Court, Summerfield Road, Bolton, BL3 2NT

Saturday 22nd July	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 5th August	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 19th August	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 2nd September	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 16th September	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 30th September	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 14th October	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 28th October	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non-resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)

Saturday 11th November	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non- resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 25th November	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non- resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Saturday 9th December	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non- resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)
Wednesday 20th December	Non-resident parents arrive 15:45	Children arrive 16:00	Children and non- resident parents leave together at 16:15 and return to ProContact at either 17:30	Children leave at 17:45	Non-resident parents leave at 18:00
Saturday 6th January	Non-resident parents arrive 08:45	Children arrive 09:00	Children and non- resident parents leave together at 09:15 and return to ProContact at either 10:30 (or 13:45 if agreed in advance)	Children leave at 10:45 (or 14:00 if agreed in advance)	Non-resident parents leave at 11:00 (or 14:15 if agreed in advance)

For more information:

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www.canw.org.uk

Registered Charity No: 222533

